



**TOWN COUNCIL
WATERTOWN, CONNECTICUT
MONDAY, OCTOBER 19, 2026
REGULAR MEETING – 7:00 P.M.**

AGENDA

**WATERTOWN TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD.
WATERTOWN, CT 06795**

1. Call Meeting to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Participation.

The Town Council invites the public to speak during Public Participation. Please complete and submit a *Watertown Town Council Public Participation* form if you wish to speak at the meeting. Copies are available on the Town's website and at the meeting. Speakers are limited to three minutes each.

5. Minutes.
 - a. October 5, 2026 – Regular Meeting
6. Chairman's Report.
 - a. Correspondence.
 1. Letter from Atty. Paul Jessell, re Resignation as Town Attorney, dated October 6, 2026.
 2. Letter of Appreciation from Atlantis Management Group, LLC, dated October 14, 2026
7. Staff Reports.
 - a. Finance Director
8. Subcommittees.

9. New Business.

- a. Consider an appropriation from the General Fund for Fiscal Year 2026/2027 in the amount of \$4,4954.60 to be placed into the Police Overtime line item 010.50130.020.0000.9010. Funds received from the Connecticut Department of Transportation for DUI enforcement activities.
- b. Consider a resolution authorizing an appropriation from the General Fund for tax refunds.
- c. Consider a resolution authorizing the payment of tax refunds.
- d. Executive Session.
 - 1. Pending Litigation - Tax Appeal – Catholic Cemeteries Association of the Archdiocese of Hartford v. Town of Watertown, property located at 669 Platt Rd., Watertown.
- e. Consider authorizing settlement of the tax appeal in the matter of Catholic Cemeteries Association of the Archdiocese of Hartford v. Town of Watertown for property located at 669 Platt Rd., Watertown.

10. Adjournment.

**THIS MEETING WILL BE AN IN-PERSON MEETING AND WILL ALSO BE AVAILABLE
VIA ZOOM IN LISTEN ONLY MODE**

**A LINK WILL BE POSTED ON THE DAY OF THE MEETING
PLEASE SEE WWW.WATERTOWNCT.ORG
UNDER THE CALENDAR OF MEETINGS**



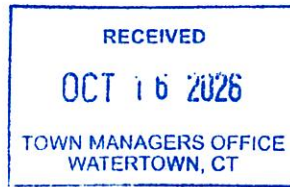
SLAVIN
STAUFFACHER
& SCOTT LLC

Attorneys at Law

Robert A. Scott
rscott@sssattorneys.com

Paul R. Jessell
pjessell@sssattorneys.com

Dov Braunstein
dbraunstein@sssattorneys.com



Watertown
27 Siemon Company Drive
Suite 300 W • PO Box 9
Watertown, CT 06795
P 860.274.2511
F 860.274.2513
www.sssattorneys.com

Of Counsel

Thomas A. Kaelin
tkaelin@sssattorneys.com

Woodbury
P.O. Box 323
Woodbury, CT 06798
P 860.274.2511
F 860.274.2513

Charles D. Stauffacher
Retired 2014

Sherman R. Slavin 1922-2009

William L. Stevens 1955-2024

October 6, 2026

Town Council
Regular Meeting 10.19.2026
Item: Correspondence

Mr. Mark A. Raimo
Town Manager
Town of Watertown
61 Echo Lake Road
Watertown, CT 06795

Jonathan Ramsay
Watertown Town Council
Town of Watertown
61 Echo Lake Road
Watertown, CT 06795

Re: Resignation as Town Attorney

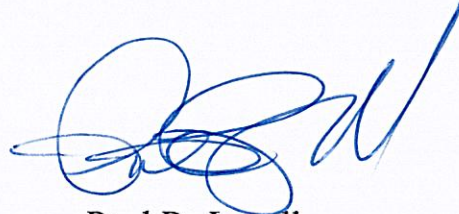
Dear Mr. Raimo, Mr. Ramsay and Members of the Watertown Town Council:

As you know, I submitted my resignation as Watertown's Town Attorney in a letter dated June 1, 2026. At the time, I agreed that I would stay on as Town Attorney until a replacement could be engaged, which we assumed would be within 90 days of my resignation. It has now been more than 4 months since the date of my resignation, and I am informed that the Town Council has directed the Town Manager to issue a new RFP for the Town Attorney position, which will extend the delay for an additional several weeks.

At this time, I no longer have a contract with the Town and while I am willing to continue in the position until an acceptable replacement can be found, I can no longer do so at the historically low rates that I have been charging for many years. I am therefore informing you that, commencing October 1, 2026, I will continue to represent the Town of Watertown, but will bill the Town at the rate of

\$300 per hour for my services. This rate is in line with the lower end of the responses received to the prior RFP and is not unreasonable.

I am happy to discuss this with you, but I am confident that this adjustment to my billing rates is well within acceptable limits for the work.

A handwritten signature in blue ink, appearing to read 'Paul R. Jessell', with a stylized, cursive script.

Paul R. Jessell
Town Attorney
Town of Watertown

Atlantis Management Group
555 S Columbus ave
Mt Vernon, NY 10550
10-14-2026

Town Council
Regular Meeting 10.19.2026
Item: Correspondence

To: Town Manager

Subject: Sincere Appreciation for Your Partnership and Support

Dear Town Manager,

On behalf of Atlantis Management Group, we would like to express our sincere appreciation to you, the Town Council, Planning & Zoning Commission and staff, Economic Development Commission and staff, Inland Wetlands Commission and staff, Engineering Department, Building Department, and Health Department for your outstanding support and cooperation throughout the development and construction of our new 8,000+ square-foot facility.

Completing a project of this magnitude in just six months from the start of construction is a remarkable achievement, and one that would not have been possible without the dedication, professionalism, and collaborative efforts of everyone involved.

From the initial planning and approval stages through construction, inspections, and final completion, each department demonstrated exceptional responsiveness, efficiency, and a genuine commitment to helping move this project forward. Your collective willingness to work together made a tremendous difference in achieving this accelerated timeline.

What impressed us most was the Town's commitment to being a true partner in economic development. This project is a shining example of what can be accomplished when local government and the business community share a common vision and work together toward a successful outcome.

We recognize that an accomplishment like this requires significant coordination and effort behind the scenes. Please know that the hard work, accessibility, and dedication of everyone involved did not go unnoticed and are deeply appreciated.

Thank you once again for your partnership and for helping turn our vision into reality in record time. We look forward to being a valued part of the community for many years to come.

With sincere appreciation,

Danny Porco

Project Manager

Atlantis Management Group LLC



WATERTOWN POLICE DEPARTMENT
195 FRENCH STREET
WATERTOWN, CT 06195
860-945-5200

Town Council
Regular Meeting 10.19.2026
Item: 9(a)

Joshua N. Bernegger
Chief of Police

Jared D'Andrea
Deputy Chief

TO: Maria Guerrero, Finance Director
FROM: Chief Joshua Bernegger *JB HQ1*
CC: K. VanWagner, D. Monat, L. Cattaneo,
DATE: October 8, 2026

SUBJECT: Reimbursement to be Received by the Finance Department

The Finance Department was notified by the Connecticut Department of Transportation that tomorrow, October 9, 2026, they would be receiving a reimbursement for expenditures from the police department's overtime account during FY26/27.

DUI Enforcement Program- \$4,954.60 for billing period of 7/9/26 to 9/12/26

Please appropriate the aforementioned amount of \$4,954.60 to the police department Overtime account 010-50130-020-0000-9010 for FY26/27.

Thank you



Town Council
Regular Meeting 10.19.2026
Item: 9(b)

RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Sections *Refunds of Excess Payment*:

WHEREAS, per State Statute, the Tax Collector shall, after examination of such application, refer the same, with recommendations thereon, to the Town Council, and shall certify to the amount of refund, if any, to which the applicant is entitled.

WHEREAS, upon receipt of such application and certification, the Town Council shall draw an order upon the Finance Department in favor of such applicant for the amount of refund so certified.

NOW THEREFORE BE IT RESOLVED that the Town Council authorizes a request that the Finance Department shall issue the payments for the certified refunds.

Dated at Watertown, Connecticut this 19th day of October, 2026.

Jonathan Ramsay, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on October 19, 2026 the foregoing resolution was moved for adoption by Councilman/Councilwoman _____.
The motion was supported by Councilman/Councilwoman_____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council

ACTION TAKEN BY THE TOWN COUNCIL: Refund Property Taxes, Interest and Fees of \$_____

At a regular meeting of the Town Council held on _____,

refunds were authorized to the below applicants.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Reason	Tax	Int	Fee	Refund
2024-03-0061303	LAMOUREUX GARY J	427 RIVERSIDE ST	OAKVILLE, CT 0677	2019/3N1AB7AP5KY441623	12-129 Refund of Excess Pmts	243.32	-	-	243.32
2024-03-0064600	NGANGA DENIS M	173 FALLS TER	OAKVILLE, CT 0677	2012/5TDJK3DC6CS035244	12-129 Refund of Excess Pmts	201.57	33.26	5.00	239.83
2025-03-0052330	BROPHY ROBERT W	1405 KING OAK LOOF	CONWAY, SC 2952	2017/KMHGN4JE4HU167673	12-129 Refund of Excess Pmts	40.26	-	-	40.26
2025-03-0053257	CCAP AUTO LEASE LTD	1601 ELM ST STE 800	DALLAS, TX 75201-7	2023/1C4JXP69PW605131	12-129 Refund of Excess Pmts	537.15	-	-	537.15
2025-03-0054709	DANAHER BRIAN P	618 FRENCH ST	OAKVILLE, CT 0677	2023/1GCPDEEK3PZ293831	12-129 Refund of Excess Pmts	10.00	-	-	10.00
2025-03-0055330	DESENA LAWRENCE P	316 DAVIS ST	OAKVILLE, CT 0677	2011/1FTFW1EFXBKD15889	12-129 Refund of Excess Pmts	12.53	-	-	12.53
2025-03-0055842	DORIA VITO J JR	PO BOX 297	WATERTOWN, CT 0	2016/3CZRU6H74GM715574	12-129 Refund of Excess Pmts	37.66	-	-	37.66
2025-03-0059986	IRACE DONNA M	46 HILLTOP RD	OAKVILLE, CT 0677	2009/3FAHP07199R106575	12-129 Refund of Excess Pmts	85.13	-	-	85.13
2025-03-0064737	NISSAN INFINITI LT LLC	PO BOX 22059	NASHVILLE, TN 372	2023/5N1BT3AB3PC753673	12-129 Refund of Excess Pmts	40.29	-	-	40.29
2025-03-0067757	SALCEDO MICHAEL P	351 LOVLEY DR	WATERTOWN, CT 0	2024/5UX33EM03R9T18603	12-129 Refund of Excess Pmts	1,132.75	-	-	1,132.75
2025-03-0071001	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60	2023/WAUABCF58PA031775	12-129 Refund of Excess Pmts	556.49	-	-	556.49
2025-03-0071038	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60	2023/WA1BBAFY5P2080426	12-129 Refund of Excess Pmts	549.79	-	-	549.79
2025-03-0071041	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60	2023/WA1GAAFY4P2118365	12-129 Refund of Excess Pmts	64.23	-	-	64.23
2025-03-0072074	ALL ACCESS RIGGING CO	2503 BROADHEAD RD	ALIQUIPPA, PA 150	2002/1GBP7D1C42J513294	12-129 Refund of Excess Pmts	47.22	-	-	47.22
TOTAL						3,558.39	33.26	5.00	3,596.65

Susan King, Clerk of the Town Council



Town Council
Regular Meeting 10.19.2026
Item: 9(c)

RESOLUTION

WHEREAS, taxpayers have applied for Tax Refunds pursuant to Connecticut General Statutes, Refund of Excess Payments; and

WHEREAS, the Tax Collector certified the refunds in accordance with the provisions of Refund Statutes; and

WHEREAS, to refund taxpayers monies must be appropriated into the budget line item to expend the funds.

NOW THEREFORE BE IT RESOLVED, that the Town Council appropriates \$3,578.65 to line item 010.50341.043.0102.9010 from the General Fund for tax refunds.

Dated at Watertown, Connecticut this 5th day of October, 2026.

Jonathan Ramsay, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on October 5, 2026 the foregoing resolution was moved for adoption by Councilman/Councilwoman _____.
The motion was supported by Councilman/Councilwoman _____.

Motion declared adopted.

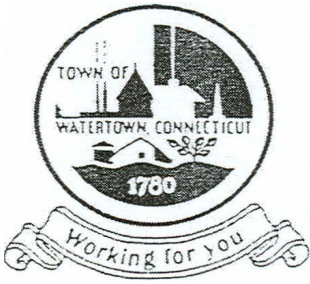
Susan King, Clerk
Watertown Town Council

TOWN OF WATERTOWN DEPARTMENTAL REPORTS



Building
Fire Department
Fire Marshal
Land Use
Parks, Recreation, Senior/Social Services
Police Department
Town Clerk

*Prepared for the:
Monday, October 19, 2026
Town Council Meeting*



TOWN OF WATERTOWN CONNECTICUT

Building Inspector's Office
61 Echo Lake Rd.
Watertown, Connecticut 06795
Tel: 860-945-5264 Fax: 860-945-2704

October 15, 2026

To: Mark Raimo

From: Jeffrey Biolo Building Official

RE: Department Activities: September 2026

The Building Department issued 109 permits during September 2026.

Building permits-	47
Electrical permits-	29
HVAC permits-	14
New construction-	1
Plumbing permits-	12
Roofing permits-	5
Repair/Maintain-	1

The total fee cost generated is \$98,134.10.

The net value of the permit projects is \$6,520,311.63.

There are many projects in town that the Building Department is currently involved in.

These projects include: Ongoing subdivision, Turnberry Estates, on Pondview Dr.

- With Certificates of Occupancy being issued.

- Phase 1 completed

- Phases 2 and 3 construction ongoing

Certificate of Occupancy issued for Atlantis Gas Station. 790 Echo Lake

New construction of single family and multi-family dwellings.

Ongoing construction of shop building at 10 Dinunzio.

Building Permit issued for Tractor Supply. Work has started.

ADA walkway and ramp construction at the Senior Center is ongoing.

Fire Dept. Monthly Town Council Reporting Oct. 19, 2026

Incident Responses 01/01/2026 to 10/15/2026 -**2451**

Total incidents September - **271**

Total medical incidents September-**196**

Total fire incidents September - **75**

Mutual Aid requests September- **0**

Structure fires August – **0**

MVA w/ Injury August- **10**

Total Vol. Asso. Membership to date – **76** - There are 0 new applicants at this time

Total members on Leave - **5** (2 Medical -2 Military – 1 Personal)

Total Active Membership - **71**

Total Apparatus drivers - **29**

Total Vol. EMRs **15**

Total Vol. EMTs **28**

Total Vol. Paramedic **4**

Fire Junior Corp. **2**-- 0 new applications are pending

The Fire Dept. continues to sponsor monthly Red Cross Blood Drives, next date is 10/20/2026

The Fire Dept. continues during 2026 to provide residents with emergency responses of 72.5% medical calls and 27.5% fire - misc. calls

The Fire Dept. held it's annual awards dinner Sept 17th, serving 50 members & guests

The vehicle fleet is in good order, 23.5 % of the FY 26-27 vehicle Maint. budget had been spent.

Watertown Fire is continuing the process of an ISO Evaluation, which was last done in 2017, there is still a process to complete and all components are going well.

Watertown Fire hosted the 25th Anniversary Ceremony of 9/11 at Fire HQ which was well attended by FD and PD as well as the public

Respectfully, Chief David Bromley



Watertown Fire Marshal's Office Inspector Activity Report 09/01/2026 to 09/30/2026

<u>Inspection Type</u>	<u>Count</u>
Assembly (Including Liquor License)	1
Business Inspection	24
CONSULTATION - Fire Alarm	1
CONSULTATION - Permit	1
Daycare Annual Inspection	2
INSPECTION - Permit	2
INSPECTION - Site	1
PLAN REVIEW - Building	1
PLAN REVIEW - Fire Alarm	2
PLAN REVIEW - Permit	2
Tent Inspection	2

Total Inspections	52
Incident Investigations	0
Total Staff Training	0
Total Staff Activities	95

Activities include, Office Meetings, Burning Permit/Issues, Public Education, Residential Tank Removals, Smoke Detector Installations and additional Fire Marshal Training:

Watertown Fire Marshal's Office Monthly Report – Sept 2026

The following highlights the activities of the Fire Marshal's Office for the month
September 2026:

- Completed one (1) residential smoke detector installations, resulting in a total of thirty-three (33) smoke detectors installed through the Red Cross Smoke Alarm Program.
- Responded to resident assists, including complaints, well-being checks, and hazardous materials concerns, in coordination with other town agencies such as the Building Department, Watertown Police Department, Highway Department, and Torrington Area Health.
- Completed plan reviews, pre-construction meetings, and site visits in coordination with the building department
- Attended various continuing education classes.
- Responded to and fulfilled multiple requests for information, including underground tank removal documentation and fire incident reports.
- Performed a variety of field duties, including building inspections, responses to burn complaints, and open burning permit inspections, food truck inspections, liquor permit requests, tent inspections (3)
- Observed and participated in fire drills at JTPS, Polk, Judson and Taft
- Prepared for October – FIRE PREVENTION – we will be visiting schools and daycares throughout town
- Fire Extinguisher training with the Public Works Department and the Senior Center employees
- Continued to meet with the State Fire Marshal Steering Committees on various issues
- Met with School representative to go over the school's emergency plans
- Performed a FIRE SAFETY INTERVIEW with Lauren Dayton for social media – can be seen on Facebook page!

Respectfully Submitted – Fire Marshal Kim Calabrese



INCORPORATED 1780

TOWN OF WATERTOWN

Land Use Office

Planning & Zoning Commission · Zoning Board of Appeals · Conservation Commission / Inland Wetlands Agency
Watertown Municipal Center · 61 Echo Lake Road · Watertown, CT 06795
Tel (860) 945-5266 · www.watertownct.org

October 14, 2026

Mark Raimo
Town Manager
Watertown, CT

Re: Department Activities, September 2026

In September 2026, the Land Use Office issued 36 permits, generating \$14,195 in fees to the Town for projects with an approximate construction/project value of \$552,449.

36	\$14,195	\$552,449
PERMITS ISSUED	FEES TO THE TOWN	APPROX. PROJECT VALUE

Approvals included 30 zoning permits, 3 CCIWA permits, 1 special permit approval, 1 zoning text amendment, and 1 zone map amendment. Additionally, 2 Commission-petitioned text amendments were approved, for driveway separation and PA 25-1 compliance.

1. LONG-RANGE PLANNING & REGULATORY UPDATES

● PA 25-1 Compliance Amendments · EFFECTIVE 10/19/26

The PZC approved Zoning Regulation amendments to bring Watertown into compliance with PA 25-1.

- **Middle-housing summary review.** Establishes a new “summary review” procedure for “middle-housing” applications of 2–9 units within business zones. Projects may be entirely residential or include a commercial component.
- **Assisted care conversions.** Brings the regulations into compliance with statute by allowing assisted care facilities (e.g., nursing homes) to be converted to apartments by summary review.
- **Application pipeline.** The Land Use Office is tracking more than 5 potential applications expected to file this fall.
- **Design subcommittee.** The PZC elected to create a design subcommittee to further amend the regulations with objective design standards for middle-housing applications. Members: Daniel DiVito, Jay Nygren, and Joseph Masi.

● Driveway Separation, R-70 & R-90 Districts · APPROVED

The Commission approved amendments to the Zoning Regulations for driveway separation in the R-70 and R-90 zoning districts.

● 2027 Plan of Conservation & Development · IN PROGRESS

Now that PA 25-1 compliance has been established through the amendment overhaul, I am switching gears to the POCD. I have asked PZC Commissioners Jay Nygren and Daniel DiVito to serve on the POCD subcommittee. I have started on the Town Profile and will be working with EDC Coordinator Jeremi Johnson to review the first draft of the Economic Development chapter.

2. RESIDENTIAL DEVELOPMENT UPDATES

- **Turnberry Age-Restricted Housing, Phases II & III** · UNDER CONSTRUCTION
Construction continues, with site work ongoing for Phase III. Staff continue to address erosion issues on Phase III through weekly on-site meetings with the project manager and site coordinator. Issues with the reverse bench on Phase II have been addressed through partial reconstruction, and the slope is now being stabilized with jute matting and has been re-seeded. On Phase III, all utilities (sewer, water, and electrical conduit) have been installed, and we are awaiting the first binder coat of asphalt.
- **Berkshire Estates · 18 Units (55+)** · SITE CLEARING UNDERWAY
Site clearing has begun for 18 new 55+ housing units, and a zoning permit has been issued. A pre-construction meeting will be held with the project team before earthwork can begin.
- **3 Harvard Street (Napoli Associates) · 12 Apartments** · APPROVED
The PZC approved a Planned Development District (PDD) application to construct 12 apartment units in the old hardware store building. A site plan application was filed after this approval and was subsequently approved by the PZC. Work is expected to start within the next few months.
- **Thomaston Road Mixed-Use · 3 Commercial / 6 Residential Units** · CCIWA APPROVED
CCIWA approved an application for a mixed-use building with 3 commercial and 6 residential units. The application will be reviewed as a “middle housing” summary review under PA 25-1 and the new regulations.
- **250 Old Baird Road · 3-Lot Re-Subdivision** · PUBLIC HEARING OPEN
CCIWA received an application for a 3-lot re-subdivision. The public hearing remains open as the applicant modifies the proposed driveway location on the subdivision plan. The PZC will hold a public hearing on the re-subdivision at its November regular meeting.

3. COMMERCIAL & INDUSTRIAL DEVELOPMENT UPDATES

- **Atlantis Gas Station · 790 Buckingham Street** · TEMPORARY CZC ISSUED
The business has been approved for a Temporary Certificate of Zoning Compliance, allowing it to open while it finishes seeding and stabilizing the remainder of the site and installs the 2 landscaped islands missing from the parking lot per the approved site plan.
- **Tractor Supply · 28 Riverside Street** · UNDER CONSTRUCTION
Construction continues. Staff continue to monitor progress and site conditions/erosion controls.
- **C&S Paving · Contractor Facility** · SITE WORK UNDERWAY
The PZC approved an application for a contractor facility with office, garage, and employee parking, and site work is now underway.
- **EPS Motorsport · 178 / 184 Commercial Street** · SPECIAL PERMIT APPROVED · ZONING PERMIT ISSUED
A special permit was approved to allow fabrication, restoration, and car repairs on the property so that EPS Motorsport can move its operations. A zoning permit has also been issued.

Staff continue to meet through the pre-application process with residents and developers interested in pursuing a variety of development projects in Town. Please let me know if you require any additional information.

Respectfully submitted,

Spencer Musselman, CZEO

Land Use Administrator
Town of Watertown, CT



WATERTOWN POLICE DEPARTMENT
195 FRENCH STREET
WATERTOWN, CT 06795
860-945-5200



Joshua N. Bernegger
Chief of Police

Jared D'Andrea
Deputy Chief

TO: Town Manager Mark Raimo
Watertown Town Council
Watertown Police Commission

FROM: Joshua Bernegger, Chief of Police

DATE: 14 October 2026

RE: October 2026 Chief's Report

- 1) Recruit Officer Arnaldo Santos is currently attending the POST Academy in Meriden and scheduled to graduate in December 2026.
- 2) Recruit Officers Aleury Ramirez and Michael Helvenston are attending the Milford Police Academy and are scheduled to graduate in March 2027. The hiring of these two applicants has filled the police department's roster with 42 sworn.
- 3) The full-time dispatcher who was hired a few months ago failed to complete training and is no longer employed by the Town. The position has been posted and interviews are forthcoming.
- 4) The Town of Watertown Radio Communications Upgrade Project continues as scheduled. The Fire Department received all of their radios last week. The vendor anticipates cutting over to the new system on October 28th. Once the new equipment is operating normally and is stable, the system will begin to broadcast digitally which may affect the ability of analog scanners to receive the signal.
- 5) A promotional process for the rank of sergeant has been posted, and four candidates have applied. The written and oral exams will take place on October 22nd. A vacancy in the sergeant rank does not currently exist. This process will establish a two-year list in the event a vacancy does occur.
- 6) The Watertown Police Department has received the Connecticut Police Chief's Association's "Serve well, Be well" award which recognizes the Department's efforts and dedication to the overall wellness of our staff.



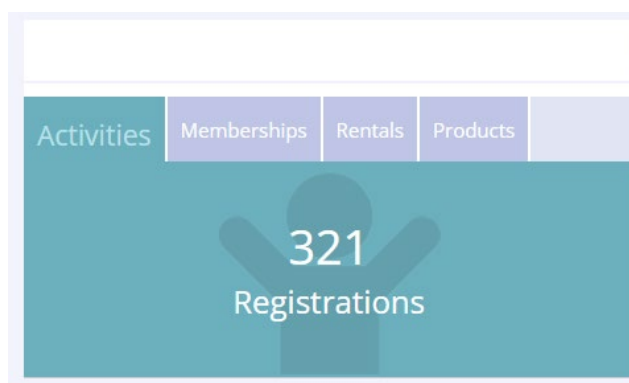
WATERTOWN, CONNECTICUT

PARKS, RECREATION, SENIOR, & SOCIAL SERVICES

61 ECHO LAKE ROAD WATERTOWN, CONNECTICUT 06795-2629
MAIN OFFICE (860) 945- 5246 FAX (860) 945- 4734



September 2026 MONTHLY REPORT



Myrec 9/01/2026-9/30/2026

Recreation:

Fall Programming & Events Overview

The Fall Activities Guide has been released, and daily registrations continue to come in. Community interest has been strong, and our fall programs are off to a great start.

Programs currently underway include:

- Ball Till You Fall
- Sewing Class
- Story Time in the Park
- Weapons Class
- Dance Classes
- Skyhawks Sports
- Babysitting Course
- Basic First Aid/CPR

Recent Events & Program Highlights

- **First Fridays Open Swim & Lap Swimming**
First Fridays Open Swim and Lap Swimming have returned by popular demand! This provides residents with another opportunity to enjoy lap swimming, recreational swimming, and family pool time.
- **9/11 Remembrance Service**
A September 11th Remembrance Service was held at the Watertown Firehouse to honor and remember those who lost their lives and all who were impacted by the events of September 11, 2001.
- **Watertown Day at Quassy Amusement Park – September 19**

Watertown/Oakville residents were able to enjoy all-day rides for just \$5. Many thanks to Quassy Amusement Park for its continued generosity and support of our community.

- **WRST – Watertown Recreational Swim Team**
Tryouts and the first practice are scheduled for Monday, September 28. We currently have 40 swimmers registered, and registration remains open.
- **Starfish Swim Lessons**
Swim lessons began September 12, and all classes SOLD OUT, prompting us to add an additional session! Feedback has been overwhelmingly positive, especially from parents of children with autism who have expressed their appreciation for this inclusive program.
- **Harvest Cruze Car Show**
Sponsored by the Watertown Lions Club and Watertown Parks & Recreation, the Harvest Cruze Car Show was unfortunately canceled due to the forecasted inclement weather.
- **Travel Basketball Coaches Meeting – September 29**
Our Travel Basketball Coaches Meeting was Tuesday, September 29. The meeting covered season schedules, rules, expectations, and other important information. Our volunteer coaches are eager and ready to kick off another season!
- **Watertown Fall Festival – September 26**
The Watertown Fall Festival was cancelled due to forecasted inclement weather.
- **Aquatics Coordinator**
We recently conducted an interview for the Aquatics Coordinator position. We are hoping to offer the position to Colleen Henebry soon. Colleen is well qualified, has extensive knowledge of our aquatic's programs, and would be a great addition to the department.

Social Services:

Food Bank & Client Services

- Distributed Thanksgiving and Christmas holiday assistance applications to clients, with assistance from Kaitlyn and Jessica.
- Finished the last 36 applications of Renter's Rebate applications which ended September 30th. Processed 198 clients this season.
- Welcomed new Food Bank clients on a weekly basis and continued providing ongoing assistance to local families.
- Assisted a local veteran's family with necessary home repairs through the **House of Heroes** program.

Donations & Fundraising

- Received a \$100 donation from Barbara Mingone.
- Participated in Restaurant Week and received \$990 in proceeds from the raffle held at Hawk Ridge Winery.
- Received a significant food donation from the Siemon Company and United Way, along with a \$3,000 monetary donation.
- Received \$2,725.82 through the Round-Up Campaign at ACE Hardware/Aubuchon Hardware in Watertown.
- Received a \$1,200 donation from Mr. John Titley.
- Received a \$3,000 donation through the Archbishop's Annual Appeal.

Community

- Continued working with community partners and organizations to secure food and financial donations for Food Bank clients.
- Began preparations for the **November Boy Scout Food Drive**, including designing flyers and ordering collection bags.
- Continued planning and coordination for upcoming **Thanksgiving and Christmas assistance programs**

Senior Center:

- **(10) New FASC Members** came on board between September 1 - 30, 2026.
- **(44)** Seniors enjoyed a **Birthday Celebration** in honor of National Senior Center Month on Thursday September 3.
- **(20) Seniors** participated in a **Sound Meditation, "The Art of Letting Go"** by Jeanine Chayka of Inspired Vibrations on Friday September 4.
- **(19)** Seniors participated in attending the **Town Council Meeting for recognition in honor of National Senior Center Month** on Tuesday evening of September 8.
- **(11)** Seniors participated in the **FREE Dental Care Clinic** offered by **WCAAA (Western Connecticut Area Agency on Aging)** on Friday September 11.
- **(22)** Seniors went on a **Bus Trip** to the **Connecticut River Museum** and boarded the **River Quest Boat** in historic **Essex** followed by lunch at the **Historic Griswold Inn** on Friday September 11.
- **(17)** Seniors participated in a **Bus Trip** to the **Historical Town of Old Wethersfield** to the Kenney Memorial Cultural Centre/Old Wethersfield Historical Society for a presentation of the town's role in the American Revolution. Then the Tour Guide boarded our bus for an hour narrated tour of Old Wethersfield. Lunch followed at Wood and Tap Restaurant in Rocky Hill on Monday September 21. **Old Wethersfield is the second oldest town in Connecticut, second to Windsor.**
- **(18)** Seniors participated in the **DO-NUT Stress Medicare Open Enrollment Presentation, "Are you smarter than a Medicare Agent?"**, hosted by **Jessalyn Pito** and **Oak Street Health** on Tuesday September 22.
- **(4)** Seniors participated in the monthly **Book Club** on Tuesday September 22.
- **(8)** Seniors of the **Wii Bowling Team** participated in monthly statewide league play and were defeated by the Waterbury Senior Center on Wednesday September 23.
- **(78)** Seniors participated in the **Annual Senior Appreciation Luncheon**. Our seniors enjoyed a plated luncheon by the Culinary Students of W.F. Kaynor Tech under the direction of Chef Justin Williams on Friday September 25.
- **(35)** Seniors attended a **Bus Trip to Kaynor Café** on Monday September 28 and enjoyed a delicious meal prepared by the Culinary Student of W.F. Kaynor Tech School.
- **(7)** Seniors attended **Reflexology (25 Minute Sessions)** on Tuesday September 29.

Planned Activities for October

Bus Trip Kaynor Tech Café: **October 5**

Flu Shots: **October 6**

Hispanic Heritage Luncheon: **October 9**

Memorial to Celebrate Henry LeClerc: **October 14**

Medication Drop-Off: **October 15**

Movie and Popcorn: **October 16**

Reflexology: **October 16**

Be the Light Patient Advocacy Presentation: **October 20**

Wii Bowling League Play home against Glastonbury: **October 21**

WCAAA FREE Dental Clinic Appointments: **October 23**

Bus Trip Kaynor Tech Café: **October 26**

Book Club: **October 27**

Halloween Party: **October 30**

TOWN OF WATERTOWN

CONNECTICUT

Office of the Town Clerk



61 ECHO LAKE ROAD
WATERTOWN, CT 06795
Telephone 860-945-5230
www.watertownct.org

September 12, 2026
Monthly Departmental Report

Town Clerk's Office

September 2026 reporting:

255 Land Records Recorded
 took in \$54,137.58 town conveyance tax
 8 Maps Recorded
3 Property Foreclosure Registrations and De-Registrations
23 Sports Licenses (Hunting, Fishing licenses and permits)
0 Cigarette Dealer License Applications
6 Notary Commissions
5 Trade Name Recordings
9 Burial Permits
1 Cremation Permits
2,365.00 Land Record Copies and 55 Map Copies
7 Certified Land Record/Map Copies
1 Scan fee collection
33 Dog Licenses, 1 address change, 1 replacement tag
18 Marriage Licenses
2 Military Discharge Recordings
127 Vital Record Certified Copies

Project Progress:

November Election Prep – finalize candidate placement on ballot, build ballot and order for all voting types (Absentee, Early Voting, Same Day Registration, and Poll). Issue Overseas absentee ballots.

Continuation of Minutes Scanning Project – Water & Sewer completed back to 1966!

Respectfully submitted, 
Lisa Dalton, MCTC, Watertown Town Clerk